

MINUTE OF MEETING

- **Present:** Gordon Ness (Chair), Tim Langley, David Wake, Barbara MacKay, Michael Hunter, Kirsty MacKay, Steve McCombe, Calum MacDonald (CIB Services)

Item		Summary and Action	Who?	When?
1.	Apologies	<ul style="list-style-type: none">• Steve McCombe		
2.	Financial Report	<ul style="list-style-type: none">• The accounts for the year to November 2020 were reviewed and accepted by Directors• CMD stated that a joint NHT/NHTC Resilience Plan would be required this year to allow the accounts to be filed. This will detail actions taken to mitigate any risks Covid-19 might pose on the business.	MH	01.06.21
3.	Progress Report	<ul style="list-style-type: none">• Scottish Water has finally agreed to empty the septic tank at Urgha• A Kickstarter post has been accepted and contracts for funding returned		
4.	A.O.C.B	<ul style="list-style-type: none">• An application will be made for a debit card on the company bank account to simplify the ordering of stock for the Crofting Supplies business		
5.	Date of Next Meeting	<ul style="list-style-type: none">• TBA		