

NORTH HARRIS TRUST

**MINUTE OF MEETING**

**TITLE** : The North Harris Trust

**DATE** : 07:05:2013

**TIME** : 7.30pm

**VENUE** : Tigh an Urrais

Present: Calum MacKay, CB Morrison, Tim Langley, Matt Watts, Karen MacRae, Barbara MacKay, Kenny MacKay, David Wake, Mick Blunt, Diana MacLennan.

Item	Summary and Action	Who?	When?	
1.	<b>Apologies</b>	D J Morrison, Linda MacDonald, John A MacDonald, Ian MacSween, Alistair MacLeod, Mark Lazzeri		
2.	<b>Minutes of Previous Meeting &amp; Matters Arising</b>	<ul style="list-style-type: none"> <li>Minutes of the previous meeting were approved by Barbara MacKay and seconded by Kenny MacKay.</li> <li><u>Graduate Placement</u>. Chrissie's employment has now ended and she was presented with a suitable gift from the Trust. A job description for the next graduate placement has been drawn up and will be circulated shortly.</li> <li><u>Staff Liaison Meeting</u>. The next meeting will be held in the office on Monday 13<sup>th</sup> May when salary reviews will also be discussed.</li> <li><u>10<sup>th</sup> Anniversary Celebrations</u>. Both the Anniversary Ceilidh and Cravadale Walk proved successful and popular with very positive feedback received for both events. Calum thanked all involved in organising and helping out at these events.</li> <li><u>NHT Booklet</u>. A couple of articles are still to be submitted for the booklet and once they have been received the booklet can progress.</li> <li><u>Scalpay Update</u>. Ingrid Galbraith (HIE) met with some Trust directors and staff to discuss what the next stage would be. Ingrid has since sent a funding application for the Scottish Land Fund which Alistair, Karen &amp; Paul Finnegan will meet to complete and submit It was noted that the elected Scalpay directors are to be asked to attend the next Board meeting.</li> <li><u>NHT Directors Info Pack</u>. Chrissie has completed the Directors info pack which was circulated amongst directors. The pack will be emailed to the Board for comment.</li> </ul>	SLC & Staff	13/05/13
3.	<b>Diane Campbell Action Planning</b>	<ul style="list-style-type: none"> <li>Diane's report has now been issued to all directors and staff. Directors have until the end of June to complete the action point tasks that they were given.</li> </ul>		

Item	Summary and Action	Who?	When?	
4.	<b>Bunavoneader Hydro Project</b>	<ul style="list-style-type: none"> <li>There is the possibility of a grid connection in September 2014 for the Buna Hydro Scheme. The sum of £8000 will be required from NHT for the connection and was approved by the Board. This sum is refundable if the project does not go ahead.</li> </ul>		
5.	<b>Hushinish Redevelopment</b>	<ul style="list-style-type: none"> <li>David informed the Board that a grant offer of £5000 has been received from the Lottery for a feasibility study to redevelop the Hushinish toilet block and asked if any directors wished to be involved in the project. The Trading Company will take the project forward on behalf of the Trust.</li> </ul>		
6.	<b>Finance</b>	<ul style="list-style-type: none"> <li>The draft accounts are now almost complete for approval.</li> <li>It was suggested that all staff meet to discuss proposed spend and income for their individual areas and the projected cash flow can be updated.</li> <li>It was agreed that, Calum MacKay, Cathy B Morrison, Alistair MacLeod and Diana MacLennan would be bank signatories for the Trust.</li> </ul>		
7.	<b>AOCB</b>	<ul style="list-style-type: none"> <li>A proposal was received from Gordon MacDonald requesting support for a photography exhibition. It was agreed to offer Gordon the Boardroom to display his work for a couple of weeks in the summer.</li> <li>Clarification was requested from the Marina Project committee regarding the Trust's input to the project. It was agreed that the Trust would continue communicating with the group and try to be of assistance. Calum will reply to the email received.</li> <li>The JMT work party will be arriving on Monday 20<sup>th</sup> May and Mark and Matt have various activities available for them to be involved in.</li> <li>David is going to have an assessment conference call on Tuesday with the Lottery regarding the Business Units. It was requested that a Trust director be present and Tim will check his diary to see if he is available.</li> <li>Planning for the Mountain Festival is underway and funding confirmation is awaited from SNH and JMT</li> </ul>		
8.	<b>Date of Next Meeting</b>	<ul style="list-style-type: none"> <li><b>Monday 3<sup>rd</sup> June 2013 at 7.30pm, Tigh an Urrais</b></li> </ul>		