

# NORTH HARRIS TRUST

## MINUTE OF MEETING

**TITLE** : The North Harris Trust

**DATE** : 13:12:21

**TIME** : 7.30pm

**VENUE** : Zoom

- Present: Michael Hunter, Calum MacKay, Barbara MacKay, Robert MacKinnon, D J Morrison, Paul Russ, Diana MacLennan, Kirsty MacKay, David Wake
- David Gass, Rural Matters

Item	Summary and Action	Who?	When?
1.	<b>Apologies</b> <ul style="list-style-type: none"><li>• Kate Lewis, Finlay MacLeod, Donald MacLeod</li></ul>		
2.	<b>Minutes of Previous Meeting and Matters Arising</b> <ul style="list-style-type: none"><li>• Minutes were approved by Barbara MacKay and seconded by Robert MacKinnon</li><li>• No matters arising.</li></ul>		
3.	<b>Focus Day Report , Recommendations</b> <ul style="list-style-type: none"><li>• Consultant David Gass, Rural Matters, presented the report he had prepared following on from the Directors Focus Day and follow-up meetings. The report was approved and the following recommendations were discussed:<ol style="list-style-type: none"><li>1. Address the annual deficit.</li><li>2. Produce a 5-year Strategy and 3-year Plan for Delivery.</li><li>3. Produce and deliver a Marketing Plan.</li><li>4. Identify a means to progress the three key NHT development priorities of Housing, Economic Opportunity and Estate Management.</li><li>5. Improve Board development and operation.</li></ol></li><li>• Michael, Calum and David Gass will have a zoom meeting with Natalie Campbell of HIE tomorrow (14<sup>th</sup>). It is hoped that HIE will be able to provide support on next steps.</li></ul>	Michael, Calum	14.12.21
4.	<b>Action Planning</b> <p>The following actions were decided on for each recommendation:</p> <ol style="list-style-type: none"><li>1. A Short Term Financial Working Group shall be established with a remit to address the annual operating deficit which NHT is facing for 2021-2022. An options report shall be produced for Board approval and action from March 2022.</li><li>2. A draft 5-year Strategy and 3-year Plan document shall be produced using the input from the board included in the Focus Day report findings. To be finalised and approved in February, presented at the AGM and publicised in March 2022.</li></ol>	Michael & 3-4 NHT/NHTC Directors Michael	February NHT Board Meeting February NHT Board Meeting

Item	Summary and Action	Who?	When?	
	<ul style="list-style-type: none"> <li>3. A one pager Marketing Plan shall be produced alongside the draft Strategy. Marketing resources shall be identified and pursued with HIE/Napier University/others.</li> <li>4. A Board Champion shall be identified from among the Directors for each of the three agreed development priorities. They shall work more regularly and closely with the staff team to set out how each can realistically be taken forward.</li> <li>5. A Board Health Check shall be undertaken in the second half of 2022. HIE may support in this. Links with CLOH and Harris Forum to be used to strengthen operation.</li> </ul>	<p>Michael</p> <p>3 x Directors TBC, Staff</p> <p>Directors</p>	<p>February/March 2022</p> <p>By January 17<sup>th</sup> Board Meeting</p> <p>From July 2022</p>	
5.	<b>Staff Report</b>	<ul style="list-style-type: none"> <li>• Michael asked for 3 available directors to attend an allocation panel for the tenancy of 7B Creag Aonaich. The closing date for applications is Friday 17<sup>th</sup> December. Kirsty will attend and Barbara is willing to attend if no one else is available. Michael will email all directors and arrange a Zoom meeting.</li> <li>• Scalpay Community Association has insured the Scalpay Playpark and it was agreed to transfer the land to them for a nominal sum on completion of the Resumption.</li> <li>• Directors felt that more information is required in relation to the use of the land behind Waterstein before considering a sale.</li> <li>• Michael will email the Board to ask if any director is willing to become an office bearer on the Harris Forum.</li> <li>• It was disappointing to hear that the funding application to Sports Scotland for the Ardvourlie Hub and Bike Trails was unsuccessful. David will work to bring the project to a suitable point within the limitations of existing funding.</li> <li>• RTIF funding for the Urgha Aires site was unsuccessful. This project is on hold until other tourism funding avenues become available.</li> </ul>	<p>Michael</p> <p>Michael</p> <p>David</p>	ASAP
6.	<b>AOCB</b>	<ul style="list-style-type: none"> <li>• Lena Morrison has been nominated as a director for the Tarbert area and will be invited to the next meeting.</li> </ul>		
.	<b>DONM</b>	<ul style="list-style-type: none"> <li>• Monday 17<sup>th</sup> January 2022</li> </ul>		