

## MINUTE OF MEETING

- **Present:** Tim Langley (Chair), David Wake, Iain MacSween, Barbara MacKay, Gordon Cumming

Item	Summary and Action	Who?	When?
1.	<b>Apologies</b>		
2.	<b>Minutes of Previous Meeting</b>		
3.	<b>Matters arising</b>		
3.	<ul style="list-style-type: none"> <li>• Correspondence from Windflow NZ was read out. It was agreed that DW should contact them again to request a Monan Wind Company board meeting.</li> </ul>	DW	Next meeting
4.	<b>Financial Report</b>		
4.	<ul style="list-style-type: none"> <li>• A report was given</li> </ul>		
5.	<b>Report from the Trust</b>		
5.	<ul style="list-style-type: none"> <li>• Community consultation meetings have taken place at 4 locations around the estate.</li> <li>• It was agreed that a sign should be installed at Huisinis Gateway warning visitors that they are parking at their own risk.</li> <li>• Work is underway to clear the Maraig Shore Base site. Opinions have been sought from the community on potential uses.</li> </ul>		
6.	<b>Progress Report</b>		
6.	<ul style="list-style-type: none"> <li>• <b>Bunavoneader Hydro:</b> Formal support agreements are almost signed with a third party to remotely support the scheme. This should mean a quicker response to outages, and less reliance upon NHT goodwill. River Generation Limited have indicated that they will look to refinance their three schemes next summer. DW will determine the level of interest in NHT buying the scheme outright at the next NHT board meeting</li> <li>• <b>Huisinis Gateway:</b> A number of snags are still being addressed by the builder. Fencing has been installed to prevent sheep entering the building, once the gates to the in-bye are opened. The fencing in the carpark has been damaged by cattle. DW and GC will schedule a meeting with the crofters to discuss potential solutions.</li> <li>• The "Local Asset Register" has been populated with a number of "assets" for review. This document will give Directors a quick overview of various projects and their earnings. DW to meet with Shaun Hayes to review.</li> </ul>	DW  DW/GC  DW	Next meeting  Next meeting  Next meeting
7.	<b>Health &amp; Safety</b>		
7.	<ul style="list-style-type: none"> <li>• A Portable Appliance Tester has been purchased. Luke has completed the training course,</li> </ul>		

Item		Summary and Action	Who?	When?
		Steven has started.		
8.	<b>A.O.C.B</b>	<ul style="list-style-type: none"> <li>A letter has been received from The Western Isles Development Trust. It is looking for volunteers to join its board.</li> <li>DW received a leaflet from Companies House explaining Directors' duties. DW will circulate</li> <li>The date for NHT and NHTC AGMs has been set for February 26<sup>th</sup> 2018</li> </ul>	DW	immediately
9.	<b>Date of Next Meeting</b>	<ul style="list-style-type: none"> <li>Monday January 8th 19:30</li> </ul>		