

NORTH HARRIS TRUST

MINUTE OF MEETING

TITLE : The North Harris Trust

DATE : 03:06:2013

VENUE : Tigh an Urrais

TIME : 7.30pm

Present: Calum MacKay, Tim Langley, Karen MacRae, Barbara MacKay, Kenny MacKay, David Wake, Mick Blunt, Diana MacLennan, Steve McCombe, John A MacDonald, Ian MacSween, Alistair MacLeod, Mark Lazzeri, Sheila Roderick, Donald J Cunningham

Item	Summary and Action	Who?	When?
1. Apologies	Matt Watts, CB Morrison, D J Morrison, Linda MacDonald		
2. Minutes of Previous Meeting & Matters Arising	<ul style="list-style-type: none">Minutes of the previous meeting were approved by Barbara MacKay and seconded by Kenny MacKay.Calum welcomed Sheila Roderick and Donald J Cunningham to their first Trust meeting and thanked them for attending.<u>Graduate Placement</u>: The Graduate Placement position is to be put on hold at the moment until staffing positions are clarified within the next couple of months. There is also the possibility that funding might not be received from HIE due to them funding the Business Units.<u>Finance</u>: Draft accounts have been received and copies distributed to directors. Calum MacDonald is to be asked to attend a meeting prior to the AGM to discuss the accounts.<u>Photography Exhibition</u>: The Trust will host a photography exhibition for Gordon MacDonald in July. Dates are still to be confirmed.<u>Harris Marina Project</u>: Mark will represent the Trust on the Marina Project committee.<u>JMT Work Party</u>: This year's work party was successful with Gunnera removal and ditching work undertaken. There will be also be another JMT work party visiting in September.		
3. Amendments to Memo and Arts, Articles of Association and Bye Laws	<ul style="list-style-type: none">Alistair presented a paper to the Board with the required amendments to the Bye Laws which were then agreed and accepted by the Board of Directors.Alistair will check with CIB Services whether the Memo & Arts also need amended.	Alistair	ASAP
4. Staff Reports	<ul style="list-style-type: none">Staff reports had been previously circulated and staff talked in more detail about their individual reports.		

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5.	Diane Campbell Action Planning	<ul style="list-style-type: none"> David talked through the paper about the actions which were required to be completed by directors. It was felt that regular updates of the Business Plan were essential and that a meeting will be held on Wednesday 26th June for this purpose. 		
6.	10th Anniversary Booklet	<ul style="list-style-type: none"> Calum will write a foreword for the brochure and a printing quotation will be requested from Strathprint. If the price is acceptable the brochure will then go to print. 	Calum	ASAP
7.	Laurie Campbell Book	<ul style="list-style-type: none"> Photographs of Laurie's are to be identified for the book and a schedule to be agreed with the Islands Book Trust. 	Matt	
8.	Scalpay	<ul style="list-style-type: none"> The funding application to the Scottish Land Fund is near completion. Alistair will send the application to Ingrid Galbraith, HIE, for her opinion before submitting to the Scottish Land Fund. Alistair contacted Anderson MacArthur to ask what stage the Scalpay transfer was at. He was told that Anderson MacArthur had been under the impression that the legal work was not to proceed fully until the result of the funding application was known. They will now continue with proceedings. Scalpay directors will continue to attend Board meetings even though the transfer has not yet taken place. 	Alistair	
9.	AGM Format	<ul style="list-style-type: none"> The AGM will take place on Monday 17th June in the Harris Hotel at 7.30pm. Staff members will each give a brief presentation and there will be a display of photos and information. 		
10.	SNH Contract	<ul style="list-style-type: none"> Mark informed the Board that the Land Management contract, to the sum of £32 000, has been secured with SNH from January 2013 to December 2014. This will involve recording information for the Upland Habitat Management Plan. The sum of £2000 is required to be spent, with receipts as evidence, on deer management and Mark will present a suggested spend proposal at the next Board meeting. 		
11.	Directors Info Pack	<ul style="list-style-type: none"> The Directors Info pack was circulated and finalised. 		

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12.	AOCB	<ul style="list-style-type: none"> • Alistair met with Burr on Friday for an update on the Distillery Project. They are still looking for a suitable site for the bonded warehouse and a number of sites were suggested. • The sum of £4000 was agreed as an annual rent for the Urgha depot. • Karen had sourced Boardroom furniture which was approved by the Board and will now be ordered. • Alistair has met with a Scottish Water surveyor regarding the mains water installation from Bunavoneader to Hushinish. It is important for them to know of any proposed future developments on the road and it was felt that a public meeting with locals should be held. Steve thanked the Trust and Alistair in particular for their support and perseverance in this project. • Anderson MacArthur have confirmed that the Croileagan building does now belong to the Trust, but the legal documents have not yet been received. • Marine Munro, Harris Voluntary Services, has requested the use of the Croileagan in July for the summer play scheme and the Board approved. • Calum informed that the Trust had been requested by Bethesda to release land for house sites with the proceeds being donated to Bethesda. Alistair will check with Anderson MacArthur if the Trust is able to do this due to their charitable status. • A request was received from the tenant of a park at Ceann an Ora to purchase the land outright rather than rent it. As a rental lease had been previously agreed, it was decided to continue with the current agreement. 		
13.	Date of Next Meeting	<ul style="list-style-type: none"> • AGM Monday 17th June 2013 at 7.30pm, Harris Hotel • Business Plan Meeting Wednesday 26th June at 7.30pm, Tigh an Urrais 		